

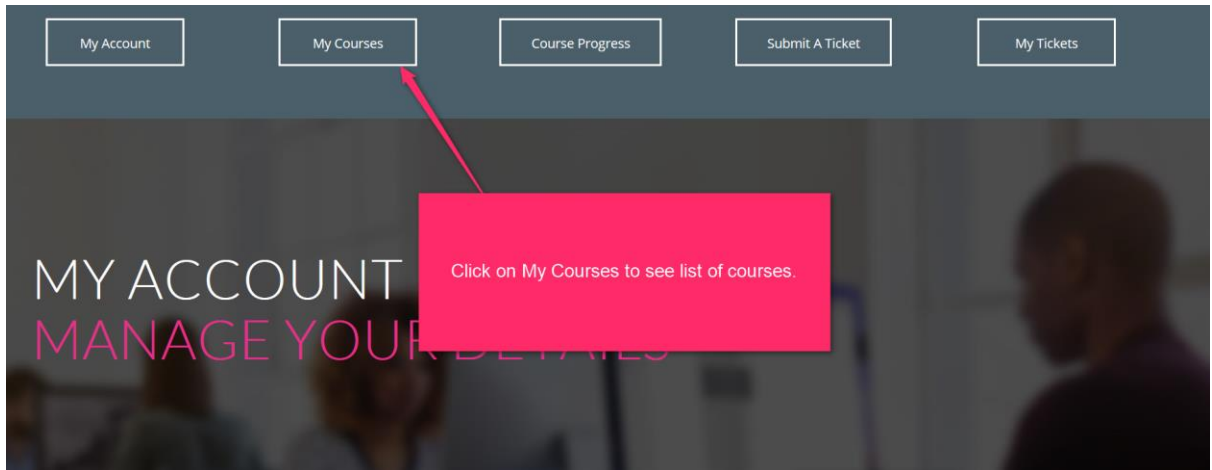
CPD Interactive User Guide

Help: support@cpdinteractive.com.au

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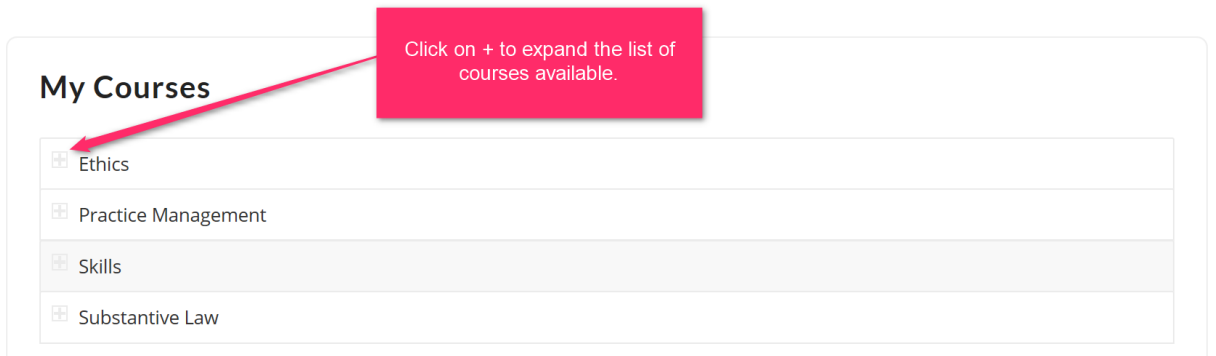
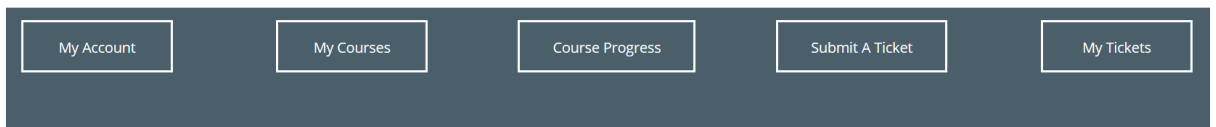
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My Courses



Choosing a course

You will be presented with four categories. Click on the plus sign next to each category to expand.



Launching a course

Registered Courses

- ▶ What would you do? 11 ethical scenarios
- ▶ Uniform Law for lawyers
- ▼ **Undertakings by lawyers – Content and consequences**

Undertakings by lawyers – Content and consequences

- ▶ The Duty of Confidentiality
- ▶ Solicitors' duties - what lawyers need to know
- ▶ Social Media and ethical risks for lawyers
- ▶ Legal ethics is just normal ethics Part 1
- ▶ Legal ethics and globalisation

Viewing a course

Undertakings by lawyers – Content and consequences

Click on Launch

Launch ▶

Completing text based courses

Once you complete the course you will be issued with a certificate and a CPD

Point will be added to **Course Progress**

Completing video based courses

▼ E is for Etiquette

E is for etiquette

[Quiz] Declaration - E is for etiquette

For video courses you must complete the Declaration before a certificate will be issued.

Declaration – E is for etiquette

Please click on start quiz to verify your completion of the course.

Question 1 of 1

1. Question

I confirm that I have completed this CPD module.

Yes

Finish Quiz

Stopping and starting courses

If you stop half through and resume on the same or other device it will remember where you were up to.

Where is my certificate?

Once you have completed a course you can print your certificate in two ways.

First way

By clicking on the print certificate button at the end of the course.

E is for Etiquette

Course Status: Completed

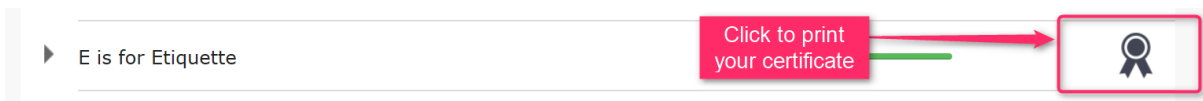
Click to print your certificate

[PRINT YOUR CERTIFICATE](#)

Note: it may take a few minutes to register as complete.

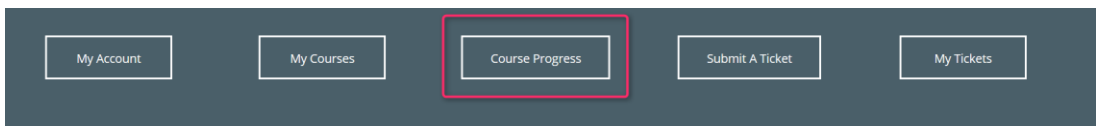
Second way

At any time you can return to the course list and retrieve.



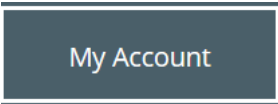
Tracking your CPD Points

The CPD Tracker counts your points in any given CPD year so it resets on 1st April each year.



COURSE	COMPLETION DATES	CPD	TOTAL CPD
Undertakings by lawyers - Content and consequences	Aug 17, 2017	1	1
E is for Etiquette	Aug 17, 2017	1.5	2.5

Changing your password

1. Go to 
2. Click on Account Details

Password change

Current password (leave blank to leave unchanged)

New password (leave blank to leave unchanged)

Confirm new password

Save changes